

**PORT OF SEATTLE**  
**MEMORANDUM**

**COMMISSION AGENDA**

**Item No.** 5c

**Date of Meeting** April 14, 2009

**DATE:** April 3, 2009

**TO:** Tay Yoshitani, Chief Executive Officer

**FROM:** Ralph Graves, Managing Director, Capital Development Division

**SUBJECT:** Change Order Number 003 for the Mechanical Infrastructure System Upgrade and Expansion: Main Terminal AHU-8 Acoustic Upgrades and Miscellaneous HVAC Modifications project, Contract Number: MC-0314919

**ACTION REQUESTED:** This memorandum requests Commission approval for the Chief Executive Officer to issue Change Order Number 003 for the Main Terminal AHU-8 Acoustic Upgrades and Miscellaneous HVAC Modifications project to add the additional time required (89) days to complete the project.

**SYNOPSIS:** Operational issues with Elevator 3F impacted the contractor's ability to mobilize equipment and materials to and from the Terminal work area during the course of the project, which delayed project completion. A change order is required to extend the contract completion date for this Port-owned delay.

**CHANGE ORDER DESCRIPTION AND JUSTIFICATION:** The following information relates to the pending change order scope and cost:

Change Order No. 003

- **Scope of work:** The current Contract completion date is August 9, 2008. Operational issues with Elevator 3F impacted this contract throughout its implementation. Following Beneficial Occupancy for this project, Elevator 3F was out of service for several weeks. This affected the contractor's ability to mobilize equipment in and out of the penthouse area and complete the removal of glue stains left from the carpet removal in the old Police locker rooms. The project was completed November 05, 2008. A no cost time extension of 89 days is requested to reconcile the contract completion date.
- **Justification:** The contractor was not determined to be responsible for the delay.
- **Consequence of not proceeding:** The project documentation would be incomplete to provide justification for the contractor exceeding the contract completion date.

## **COMMISSION AGENDA**

T. Yoshitani, Chief Executive Officer  
April 9, 2009  
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### **FINANCIAL ANALYSIS:**

This is a non-compensatory Change Order.

**CONTRACT INFORMATION:** The following information relates to the contract and competitive award:

### **CONTRACT TIME**

Contract Award date:	November 2, 2007
Original period of performance	November 2 to July 29, 2008
Original Contract Completion Date	July 29, 2008
Previous contract extensions	11 Days
<u>Current Contract Completion Date</u>	<u>August 09, 2008</u>
This request Change Order No. 003	89 days
<b>Final Contract Completion Date</b>	<b>November 05, 2008</b>

### **CONTRACT PRICE**

Original Contract amount:	\$1,429,980.00
Previous Change Orders Nos. 1 & 2	\$41,135.00
Current Contract Amount	\$1,471,115.00
This Change Order No. 003	\$0.00
Final Contract Amount	\$1,471,115.00